

Standard Hotel Room FF&E Package

Installation Specification Sheet

1. Casegoods & Hard Furniture

Installation includes unboxing, assembly, placement, leveling, and securing to walls where required.

Headboard	Wall-mounted or bed-mounted	<i>Securely cleated to wall blocking</i>
Nightstands	Left and right bedside tables	<i>Leveled; integrated power management</i>
Desk / Workstation	Writing desk with integrated power	<i>Assembly of legs/base; cable routing</i>
Media Console	TV unit with drawers/minibar	<i>Wall-anchored; ventilation check</i>
Luggage Bench	Upholstered or wood bench	<i>Wall protection verification</i>
Wardrobe	Freestanding armoire/closet	<i>Door alignment; safety anchoring</i>

2. Soft Seating & Upholstery

Installation includes unboxing, leg assembly, steam/cleaning touch-up, and placement.

Lounge Chair	Upholstered reading/accent chair	<i>Leg assembly; glide installation</i>
Sofa / Sleeper	Pull-out sofa bed or chaise	<i>Mechanism testing; mattress check</i>
Desk Chair	Ergonomic task chair	<i>Caster assembly; height adjustment</i>
Ottoman	Footrest or auxiliary seating	<i>Placement relative to lounge chair</i>

3. Lighting & Electrical

Installation includes lamp assembly, bulb installation, and cord management.

Bedside Lamps	Table lamps or wall sconces	<i>Shade leveling; cord concealment</i>
Floor Lamp	Reading or ambient lamp	<i>Base assembly; stability check</i>
Desk Lamp	Task lighting for workstation	<i>Positioned for optimal illumination</i>
Mirror Lighting	Backlit vanity/full-length mirrors	<i>Secure mounting; power connection</i>

4. Accessories & Decor

Installation includes precise measuring, mounting, and placement.

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Artwork	Framed prints or canvas	<i>Security hardware; precise leveling</i>
Mirrors	Full-length and vanity mirrors	<i>Heavy-duty anchors; safety backing</i>
Window Treatments	Drapery, sheers, blackout	<i>Track install; pleat dressing; wand test</i>
Bedding Package	Mattress, skirt, pillows	<i>Mattress placement; pillow staging</i>

Superior Installation Standards

- White Glove Service: Debris removal & recycling
- Safety First: Anti-tip anchoring for all heavy items
- Punch List Zero: Aim for zero defects
- Brand Compliance: Marriott, Hilton, Hyatt standards